



Together We Make Tomorrow Happen

# INFORMATION SECURITY AWARENESS TIPS



**Do not enter login credentials or other sensitive information in any pop-up window.**

**Download and install software only from sources you trust; don't download data from doubtful sources.**



**Always use hard-to-guess passwords and change them periodically. Create strong passwords that are at least eight characters long, including both upper and lower case alphabets, at least a numerical value and a symbol. Avoid common words or names and never disclose a password to anyone over email, phone call, SMS or online, whether you know them or not.**



**Do not enter login credentials or other sensitive information in any pop-up window.**

**Phishing is an attempt to seek your account details, password, personal details and other account related information through fraudulent emails, phone calls or SMS. Beware of phishing emails or messages. Be cautious of suspicious links in emails / SMS.**



**Don't open email attachments from unknown sources. Please refrain from opening an e-mail attachment, even if it is from someone you know well, unless you were expecting it. Don't click on links from untrusted sources or those embedded in spam mails.**

**Always be alert to spot and respond to unusual computer activities, which can be an indicator for any suspicious activity.**

