



SIFL\SECT\RS\22-23\54

August 31, 2022

The Secretary
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai - 400 001
Fax: 022-2272 2037/2039/2041/3121
BSE Scrip Code: 523756

The Secretary
National Stock Exchange of India Limited
Exchange Plaza, 5th Floor, Plot no. C/1
G Block, Bandra-Kurla Complex
Bandra (E), Mumbai - 400 051
Fax: 022-2659 8237/38; 2659 8347/48
NSE Symbol: SREINFRA

Dear Sir,

Sub: Intimation to Shareholders - Service of Documents through Electronic mode

Please find enclosed herewith a copy of the communication sent to the shareholders of the Company vide email / letter dated August 24, 2022 and August 31, 2022 to their registered addresses urging them to register/update their e-mail addresses, Mobile nos. or changes therein, if any, and PAN with the Company/Registrar and Share Transfer Agents (RTA) of the Company, KFin Technologies Limited / their respective Depository Participants, as applicable.

This is for your information and record.

Thanking you.

Yours sincerely,
For **Srei Infrastructure Finance Limited**

Manoj Kumar
Company Secretary & Chief Financial Officer
FCS 6698

Encl. as above

Srei Infrastructure Finance Limited

CIN: L29219WB1985PLC055352

(A Company under Corporate Insolvency Resolution Process vide NCLT (Kolkata) Order dated October 08, 2021)

Registered Office: 'Vishwakarma' 86C, Topsia Road (South), Kolkata - 700046

Tel.: +91.33.22850112-15, 61607734, Fax: +91.33.2285 7542/8501

Email: corporate@srei.com Website: www.srei.com

SPECIMEN



SREI INFRASTRUCTURE FINANCE LIMITED

**(A Company under Corporate Insolvency Resolution Process vide order of the Hon'ble
Company Law Tribunal, Kolkata Bench dated October 08, 2021)**

CIN : L29219WB1985PLC055352

Registered Office : 'Vishwakarma', 86C, Topsia Road (South), Kolkata - 700 046

Tel. No. +91 33 6160 7734, Fax No. +91 33 2285 7542/8501

Website : www.srei.com, Email : investor.relations@srei.com

August 24, 2022

Dear Member,

Subject: Service of Documents through Electronic mode

The Reserve Bank of India (RBI) in exercise of the powers conferred under Section 45-IE (1) of the RBI Act, 1934, has vide Order / Press Release dated 4th October, 2021 superseded the Board of Directors of Srei Infrastructure Finance Limited (SIFL / the Company) and Srei Equipment Finance Limited (SEFL) (a wholly owned subsidiary of Srei Infrastructure Finance Limited) (collectively "Companies"). Further, pursuant to the order dated 8th October, 2021 of the National Company Law Tribunal, Kolkata Bench ("NCLT"), corporate insolvency resolution process ("CIRP") has been initiated against SIFL and SEFL, respectively, as per the provisions of the Insolvency and Bankruptcy Code, 2016 ("Code").

Pursuant to the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Companies are permitted to serve various notices/documents to its Members through electronic modes. Further, as per proviso to Rule 18(3)(i) of Companies (Management and Administration) Rules, 2014 and Rule 11 of Companies (Accounts) Rules, 2014, Companies are required to provide an advance opportunity to the Members to register their e-mail address and update, in case of any changes therein.

The Company is concerned about the environment and utilizes natural resources in a sustainable way. This is a step towards saving paper and a greener environment. Also, all communications sent via e-mails are fast and much more reliable way of sending documents in the right hands.

Further, in view of present circumstances caused due to ongoing Covid-19 pandemic, the Ministry of Corporate Affairs (MCA) vide its General circular nos. 14/2020 dated April 08, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 05, 2020, 02/2021 dated January 13, 2021 and General Circular no. 02/ 2022, dated May 05, 2022, has allowed certain classes of Companies to conduct their Annual General Meeting (AGM) and Extra-Ordinary General Meeting (EOGM) through video conferencing (VC) or other audio visual means (OAVM) and send financial statements (including Board's report, Auditor's report or other documents required to be attached therewith) and Notices of General Meetings to the Members only through e-mails registered with the Company or with the depository participants/depository. Further, SEBI Circular no. SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 read with SEBI SEBI/HO/MIRSD/MIRSDRTAMB/P/CIR/2021/655 dated November 03, 2021 read with SEBI

vide Circular no. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021 read with SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020 has also relaxed the requirement of furnishing hard copy of Annual Reports to the Members.

The Company shall accordingly send all notices and documents like General Meeting Notices (including AGM), Financial Statements, Directors' Report, Auditors' Report, Postal Ballot Papers and other communications to the Members through electronic mode, at the designated email addresses as furnished by them.

Therefore, Members are requested to register their e-mail addresses, Mobile nos. or changes therein, if any, and PAN in the following manner:

Registration/ Updation	Procedure
Email Id/Mobile No./PAN	<p>Members with Physical Holding: Directly register/update by sending an email request along with signed request letter mentioning your folio no. and the email id / Mobile No. that is to be registered along with the self-attested copy of the PAN card and any document (i.e. Driving License, Passport, Aadhar card etc.) in support of the address of the Member.</p> <p>To update their KYC, the holders of shares, debentures and bonds in physical form can download the form ISR-1 from the website of the Company.</p> <p>Email to be sent to Company's email id investor.relations@srei.com or to the Company's Registrar & Transfer Agent, M/s Kfin Technologies Limited (Kfintech) email id einward.ris@kfintech.com</p> <p>Members may also sign and send the enclosed "E-communication Registration Form" to the Company/RTA or email at investor.relations@srei.com.</p>
	<p>Members with Demat Holding: Register/Update through respective Depository Participants (DPs) (Any such updation effected by the DPs will automatically reflect in the Company's subsequent records)</p>

Please note that the said documents will also be available in due course on the Company's website www.srei.com for your ready reference.

We look forward to your support.

Thanking you.

Yours faithfully,
For **Srei Infrastructure Finance Limited**

Sd/-
Manoj Kumar
Company Secretary & CFO
FCS 6698

Enclosure: as above

E-communication Registration Form

DP ID **CLIENT ID** **FOLIO NO.**

The Company Secretary
Srei Infrastructure Finance Limited
'Vishwakarma'
86C, Topsia Road (South)
Kolkata – 700 046

Dear Sir,

I/We Member(s) of Srei Infrastructure Finance Limited (CIN: L29219WB1985PLC055352) agree to receive communication from the Company in electronic mode. Please register/update the following email address in your records for sending communication through e-mail -

Email Address _____

Thanking you.

Yours faithfully,

Signature of Sole/1st Holder

Name

Date